

KEY CLUB



Biographical Sketch Information For Bulletin Editor and Webmaster

The positions of Bulletin Editor and Webmaster are not elected at District Convention. These positions are, instead, appointed by the District Board.

In order to be considered as a candidate for either of these positions, Candidates must submit a one page Biographical Sketch that highlights familiarity and experience with print publishing or web page construction and design, as applicable. Candidates are encouraged to identify specific computer programs with which they are familiar.

In addition, each candidate, in order to demonstrate proficiency for their respective position, will design and submit either the front page of a post convention issue of the MinnKota Key or their design of the Minnesota-Dakotas home page of the web site. For each of these, the candidate is encouraged to demonstrate creativity and may utilize any information contained in the MinnKota Key.

In the case of web page designs, candidates may publish online but they are also encouraged to utilize CD or jumpdrives for their submission. If submitting in this format, the submission must be virus free.

The deadline for submissions is March 30, 2008 at District Convention. If the candidate cannot attend District Convention, the candidate materials must arrive prior to March 28, 2008 at

Henry Sibley High School
Ms. Mary Beth Townsend
Key Club Advisor
1897 Delaware Avenue
Mendota Heights, MN 55118

To be considered, the application must include the Statement of Candidacy, a Biographical Sketch and their work product demonstrating proficiency and creativity.